# Ineuron Advance Excel Assignment 1

1. What do you mean by cells in an excel sheet?

ANS 1: A cell is the intersection of a row and a column. In other words, it's where a row and column meet. Columns are identified by letters (A, B, C), while rows are identified by numbers (1, 2, 3).

2.How can you restrict someone from copying a cell from your worksheet?

ANS 2: We can protect our excel sheets by going to into REVIEW tab and selecting PROTECT SHEET.

1. How to move or copy the worksheet into another workbook?

ANS 3: The common way to copy a sheet to another workbook is this:

1. Right click on the tab that you want to copy, and then click **Move or Copy…**
2. In the *Move or Copy* dialog box, do the following:
   * Under *To book*, choose the target file. To place a copy into a new workbook, select *(new book).*
   * Under *Before sheet*, specify where to put the copy.
   * Select the **Create a copy** box.
   * Click *Ok*.

4.Which key is used as a shortcut for opening a new window document?

ANS 4: CTRL + N is the shortcut key used to open a document.

5. What are the things that we can notice after opening the Excel interface?

ANS 5: Quick Access Tool Bar

Tabs

Ribbon

Formula bar

Column heading

Scroll bar

Zoom in/out option.

Aggregation at bottom

6. When to use a relative cell reference in excel ?

ANS 6: - It can be used when we want to perform the similar operation multiple time on the subsequent next cell of same row/column.

As the address(a-z,0-99..) will change accordingly when we move the cursor or shift to the next cell.